



**RECLAMATION  
DISTRICT BOARD**

**Mark Young**  
President

**Page Baldwin Jr.**  
Trustee

**Matt Gause**  
Trustee

**Richard Harris**  
Trustee

**Marshall Cook**  
Trustee

## **AGENDA**

**Meeting of the  
Reclamation District 2084  
Board of Trustees  
Thursday, July 1<sup>st</sup>, 2021  
8:30 am**

### **NOTICE TO THE PUBLIC**

#### **MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF COVID-19**

In Compliance with CA Executive Orders N-25-20 and N-29-20 members of the Board of Trustees and members of the public will participate in this meeting by teleconference. The video conferencing and call-in information for the Board of Trustees and the public is as follows:

Meeting Link (via Microsoft Teams):

[Click here to join the meeting](#)

Call in:

1-469-294-4078

Meeting number/access code: 543-435-309#

Any member of the public appearing virtually may speak during Public Comment. The Board of Trustees anticipates conducting all meetings in this manner until further notice. During this period of modified Brown Act Requirements, Reclamation District No. 2084 will use best efforts to swiftly resolve requests for reasonable modifications or accommodations with individuals with disabilities, consistent with the Americans with Disabilities Act, and resolving any doubt whatsoever in favor of accessibility.

- 1. Call to Order**
- 2. Roll Call and Opening Remarks**
- 3. Public Comment (New Business)**

This is an opportunity for members of the public to directly address the Board on subject matter not on the agenda within the jurisdiction of the Board.

- 4. Agenda Approval**
- 5. Consent Items (Action Item)**

- a. Approval of Meeting Minutes

1. June 3<sup>rd</sup>, 2021

Enclosure 1: Agenda Item 5.a - Meeting Minutes

- b. Consider authorizing the President to fulfill LEJPA's request for the disbursement of the remaining seed funds per funds disbursement policy.

Enclosure 2: Agenda Item 5.b – LEJPA Request for Remaining Funds

**6. Board Items** (Action item unless otherwise noted)

- a. Consider authorizing the Board President to execute Amendment No. 1 to the funding agreement with the Little Egbert Joint Powers Agency

Enclosure 3: Agenda Item 6.a – Amendment No. 1 to RD 2084 – LEJPA Funding Agreement

**7. Operations and Maintenance Update** (Informational/Action Item)

- a. Update from MBK Engineers

Enclosure 4: Agenda Item 7.a – July 2021 Engineer's Report

- b. Ongoing Maintenance Items
- c. Five Year Plan update
- d. Subventions FY 2020/2021 Invoicing

**8. Financial Management** (Informational/Action Item)

- a. Invoicing

Enclosure 5: Agenda Item 8.a – June Financial Manager's Report

- b. Fiscal Year 2020/2021 Review Planning
- c. Consider authorizing the Board President to execute the agreement with Cropper Accountancy Corporation for FY20/21 Audit Services.

Enclosure 6: Agenda Item 8.b – Proposal from Cropper Accountancy Corporation

**9. Little Egbert Project Update** (Informational Only)

**10. Other Reports** (Informational Only)

- a. Trustee Report(s)
- b. General Manager's Report
- c. Counsel Report (if needed)

**11. Adjourn**

- a. The next Board meeting is scheduled for August 5<sup>th</sup>, 2021.

- 
- Any documents related to agenda items that are made available to the Board before the meeting will be available for review by the public by contacting [tbeltran@westervelt.com](mailto:tbeltran@westervelt.com).
  - If you need reasonable accommodation due to a disability, please contact [tbeltran@westervelt.com](mailto:tbeltran@westervelt.com) at least 48 hours in advance of the meeting. This contact information may also be used for any questions you may have.
  - Public comments are generally limited to three (3) minutes but may be more or less at the discretion of the Board.
  - The Board may consider the agenda items listed above in a different order at the meeting, pursuant to the determination of the Board Chair. All items appearing on this agenda, whether or not listed expressly for action, may be deliberated upon and subject to action at the discretion of the Board.

# **ENCLOSURE 1**

**AGENDA ITEM 5.a**



**Mark Young**  
President

**Page Baldwin Jr.**  
Trustee

**Matt Gause**  
Trustee

**Richard Harris**  
Trustee

**Marshall Cook**  
Trustee

# MINUTES

**Meeting of the  
Reclamation District 2084  
Board of Trustees  
Thursday, June 3<sup>rd</sup>, 2021  
8:30 am**

## NOTICE TO THE PUBLIC

### MODIFIED BROWN ACT REQUIREMENTS IN LIGHT OF COVID-19

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#### 1. Call to Order

**President Young presided at the meeting. The meeting was called to order at 8:31am.**

#### 2. Roll Call and Opening Remarks

**Trustees Present:** Mark Young, President

Marshall Cook

Matt Gause

Richard Harris

#### 3. Public Comment (New Business)

There was no public comments.

#### 4. Agenda Approval

Trustee Harris moved to approve the agenda.

Trustee Gause seconded and it passed by unanimous vote of trustees present.



AYES: Young, Cook, Gause, Harris

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

**5. Consent Items (Action Item)**

a. Approval of Meeting Minutes

1. May 6<sup>th</sup>, 2021

Enclosure 1: Agenda Item 5.a - Meeting Minutes

b. Consider authorizing the President to pay LEJPA invoices per funds disbursement policy.

Enclosure 2: Agenda Item 5.b – LEJPA May 2021 Expenditures

Trustee Harris moved to approve consent items.

Trustee Gause seconded and it passed by unanimous vote of trustees present.

AYES: Young, Cook, Gause, Harris

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

**6. Board Items (Action item unless otherwise noted)**

a. District Website Update (Informational Only)

District Staff Baker shared that the District website is officially live; but, the District email address is not yet active. Any questions can be directed to the District Secretary at [tbeltran@westervelt.com](mailto:tbeltran@westervelt.com).

b. Consider authorizing the Board President to execute Amendment No. 3 with Larsen Wurzel & Associates to extend District staffing services through Fiscal Year 2021/2022.

Trustee Harris moved to authorize the President to execute Amendment No.3 with Larsen Wurzel & Associates.

Trustee Gause seconded and it passed by unanimous vote of trustees present.

AYES: Young, Cook, Gause, Harris

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

**7. Operations and Maintenance Update (Informational/Action Item)**

a. Update from MBK Engineers

Enclosure 3: Agenda Item 7.a. – June 2021 Engineer’s Report

Engineer Moncrief provided an update of District maintenance as well as ongoing activities in the Delta. He is coordinating with Warren Gomes to schedule times to address the seven sites requiring maintenance, pending execution of the contract (Item 7.b). Engineer Moncrief will also reevaluate the all-weather road areas for potential improvements.

Per the agreement with CDFW, waterside application of herbicide can begin on July 1<sup>st</sup>.

On a regional note, Engineer Moncrief shared that DWR has entered into an emergency contract to install the False River barrier.

b. Consider authorizing the Board President to execute the contract with Warren E. Gomes Excavation, Inc. for minor erosion and anomaly repairs.

Enclosure 4: Agenda Item 7.b – Contract with Warren E. Gomes Excavation, Inc.

Trustee Gause moved to authorize President Young to execute the contract with Warren E. Gomes Excavation, Inc.

Trustee Cook seconded and it passed by unanimous vote of trustees present.

AYES: Young, Cook, Gause, Harris

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

c. Ongoing Maintenance Items

d. Five Year Plan update

The Five Year Plan is not quite ready to share. Aiming to share at the July meeting. The deadline for submission to DWR is December 31<sup>st</sup>, 2021.

**8. Financial Management (Informational/Action Item)**

a. Invoicing

Enclosure 5: Agenda Item 8.a – May Financial Manager’s Report

Financial Manager Brown covered the District financials. It is the time of the year for renewing dues and subscriptions and paying liability insurance. Board Member compensation requests are due June 18<sup>th</sup>, 2021.

b. Consider approving Resolution No. 8 to adopt the Fiscal Year 2021/2022 Budget

Enclosure 6: Agenda Item 8.b.1 – Resolution No. 2020/21-08 Adopting Fiscal Year 2021/2022 Budget

Enclosure 7: Agenda Item 8.b.2 – Proposed FY 2021/2022 Budget

Trustee Harris moved to approve Resolution No. 2020/21-08 adopting the Fiscal Year 2021/2022 Budget.

Trustee Gause seconded and it passed by unanimous vote of trustees present.

AYES: Young, Cook, Gause, Harris

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

## **9. Little Egbert Project Update (Informational Only)**

Manager Nagy shared four key updates on the Little Egbert Multi-Benefit Project (LEMBP).

- 1) The CNRA grant agreement is almost fully executed. The Agency agreed to a period of performance starting on April 1<sup>st</sup>, 2021 and agreed to advance funding.
- 2) The LEMBP has been identified for a Systemwide Flood Risk Reduction (SWFRR) grant, and specifically is identified for just over \$7 million in the Governor's Budget Revise. LEJPA staff and DWR are in discussion on scoping the SWFRR grant.
- 3) In addition to the \$7 million already identified, the JPA lobbyist is engaging with legislators to identify other sources of potential funding for the LEMBP.
- 4) LEJPA staff reached out to the City of Rio Vista about the potential to team on addressing the Mellin Levee or other shared flood infrastructure. The City and LEJPA have agreed to send a request to Solano County for a portion of the funding from the settlement from DWR. President Young suggested the District could offer a letter of support for this partnership. Manager Nagy thought that was a good idea.

## **10. Other Reports (Informational Only)**

### **a. Trustee Report(s)**

Trustee Harris: The Junior Budget should be negotiated and approved by September. In the meantime, the LEJPA lobbyists are working to secure additional funding. The LEJPA website is live! Trustee Harris said he appreciated staffs' quick work on this matter. He sees the partnership with the City of Rio Vista as a real opportunity for LEJPA, the Project, and the City. He also informed the Board that he and the LEJPA staff will be meeting with SCWA on Friday to discuss potential partnership opportunities.

President Young: The landowners and farmers are doing some maintenance work on Watson Hollow Slough.

b. General Manager's Report

None

c. Counsel Report (if needed)

None

**11. Adjourn**

a. The next Board meeting is scheduled for July 1<sup>st</sup>, 2021.

Trustee Harris moved to adjourn the meeting.

Trustee Gause seconded and it passed by unanimous vote of trustees present.

AYES: Young, Cook, Gause, Harris

NOES: (None)

ABSTAIN: (None)

RECUSE: (None)

**The meeting was adjourned at 9:37am.**

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# **ENCLOSURE 2**

**AGENDA ITEM 5.b**



**Little Egbert Joint Powers Agency**  
2450 Venture Oaks Way,  
Ste. #240  
Sacramento, CA 95833

**Eric Nagy**  
Executive Director

**Richard Harris**  
Board Chairman

**Warren Gomes**  
Board Secretary

**Madeline Baker**  
Assistant Secretary

**Derek Larsen**  
Financial Manager

June 22, 2021

Reclamation District 2084  
PO Box 698  
Rio Vista, CA 94571

SUBJECT: Seed Funding Remainder Invoice

To Whom it May Concern:

As the Little Egbert Joint Powers Agency is officially able to receive funds through execution of agreement with Solano County to serve as Treasurer, please remit to LEJPA the funding remaining from the interim Seed Money Funding Agreement executed on March 4<sup>th</sup> 2021 between Reclamation District 2084 and the Little Egbert Joint Powers Agency for payment and processing as follows:

Initial funding agreement amount:	\$200,000.00
<u>Expenditures as of 5/31/2021:</u>	<u>\$132,085.32</u>
Total Funding for remittance:	\$ 67,914.68

A detailed summary of LEJPA expenses can be provided upon request.

If you have questions, please do not hesitate to contact me.

Very truly yours,

Richard Harris  
LEJPA Board Chairman

DocuSigned by:  
*Richard Harris*  
A8DB416CF16Z4FA

6/23/2021

Enclosed: LEJPA Wire Instructions



**Government and Institutional Banking**  
MAC A0109-152  
333 Market St, 15<sup>th</sup> Floor  
San Francisco, CA 94105

06/15/2021

County of Solano  
675 Texas St Ste 1900  
Fairfield, CA 94538

Re: Account Verification

The account information listed below should be used for ACH deposits on behalf of the Solano County LEJPA.

Account information:

Account title: Solano County Treasurer

Account number: 83320000000000900

Bank Name: Wells Fargo Bank

Routing number: 121000248

Text: "LEJPA" and sufficient narrative information to allow the Treasury to properly identify the source of funding

For questions or instructions regarding federal wires or other forms of depositing funds, please contact the Solano County Treasurer at 707-784-6295.

Please contact me at 623-523-4575 for questions regarding the banking information above.

Thanks,

*Lacricia Shaw*

Lacricia Shaw  
Senior Relationship Associate  
Wells Fargo Bank, N.A.  
Office/602-378-5756  
Cell/623-523-4575



# **ENCLOSURE 3**

**AGENDA ITEM 6.a**



**AMENDMENT NO. 1  
TO  
FUNDING AGREEMENT**

**BETWEEN RECLAMATION DISTRICT NO. 2084  
AND THE LITTLE EGBERT JOINT POWERS AGENCY  
TO ADVANCE THE LITTLE EGBERT RESTORATION PROJECT**

WHEREAS, Reclamation District 2084 (RD 2084) and the Little Egbert Joint Powers Agency (LEJPA) entered into a Seed Money Funding Agreement (Agreement) on March 4<sup>th</sup>, 2021 to advance the Little Egbert Multi-Benefit Project (LEMBP).

WHEREAS, within the Agreement, RD 2084 agreed to contribute up to a total of \$200,000 for LEJPA invoices.

WHEREAS, the Board of Trustees of RD 2084 approved resolution 2020/21-8 adopting the Fiscal Year 2021-22 Budget which included \$500,000 for contributions to LEJPA.

NOW, THEREFORE, BE IT RESOLVED BY THE AFOREMENTIONED PARTIES THAT:

Section 3(A) of the Seed Money Funding Agreement be amended so that RD 2084 agree to contribute up to **\$700,000** to LEJPA in support of the LEMBP.

AND, all other provisions remain as previously agreed.

**IN WITNESS WHEREOF**, the Parties agree to the provisions set forth herein as evidenced by the signature of their authorized representatives below:

**Reclamation District No. 2084**

Mark Young

by: \_\_\_\_\_  
President, Board of Trustees

Approved as to Form:

By: \_\_\_\_\_  
Scott L. Shapiro  
General Counsel

**Little Egbert Joint Powers Agency**

Richard Harris

by: \_\_\_\_\_  
Chair, Board of Directors

Approved as to Form:

By: \_\_\_\_\_  
Scott L. Shapiro  
General Counsel

# **ENCLOSURE 4**

**AGENDA ITEM 7.a**

**MEMORANDUM**

July 1, 2021

**TO:** Reclamation District No. 2084

**FROM:** MBK Engineers

**SUBJECT: July 2021 Engineer's Report**

Trustees:

Described below are the items constituting the engineer's report to be discussed at your scheduled July 1, 2021 meeting.

**2021-22 Subventions** – The District's application was submitted in March. You will receive your agreement from DWR in the fall. A letter was submitted to the Subventions Program regarding possible language change; this could change the funding agreement language. We will track this coordination. The budget for the project is currently \$10 million.

**Future Maintenance Activities**

- 1) Erosion/anomaly repairs: Gomes Excavating work has been completed, invoicing will be routed once reviewed and approved, site review will be performed upon completion.
- 2) Spraying, and other vegetation control measures on the waterside/landside slope of the levee can begin in July under RMA; avoid damage to woody and sensitive species.
- 3) Additional all-weather road or Freeboard maintenance planning, postpone until Summer-Fall 2021.

**Solano County DWR Coordination** – See updated DWR funding Matrix showing programs offering funding support for various types of work; most are primarily related to SPFC facilities, but Subventions/Special Projects.

**Solano County HMP Update** – We provided Don Ryan and Ethan Mobley with Dynamic Planning references to the Solano LAFCO MSR report for inclusion to their County Hazard Mitigation Plan update; to better define the individual flood control and other special districts in the county. We've provided specific access routes as critical to the region and have asked if they want any additional details.

**Drought Proclamation** – The False River barrier should be completed by the end of June, if not earlier. On June 16, the SWRCB announced immediate curtailment of appropriative water rights in the Delta watershed. The announcement also warned of possible future curtailment of pre-1914 and riparian water rights.

**Delta Critical Year Response Proposal** – DWR has installed or nearing completion of the False River Barrier. This is the first step in mitigating the water quality impacts of the current drought conditions. The location of this barrier does not have a negative effect on many Delta diverters, and is actually

beneficial for central and south Delta water quality. The NDWA, CDWA & SDWA have been working with the Delta Watermaster to draft a drought year response proposal. The main purpose of the proposal is to offer ideas on how the Delta can contribute to response during critically dry years. The document is somewhat an offshoot of the Delta's voluntary diversion cutbacks of 2015. Although the results of these cutbacks are mixed and there are limitations to what Delta stakeholders can contribute, the thought is that this proposal would at least show that the Delta is trying to do whatever it can; with all 3 water agencies showing solidarity. Obviously, the north Delta water supply is in better shape than central and south delta due to the NDWA contract, however, the proposal focusses on an area all 3 areas can benefit and that is water quality. The hope is that this will open the door to discussions with DWR as the drought progresses and possibly be in a position to have input with location of north Delta barriers, should the drought require moving in that direction.

Thanks,

A handwritten signature in black ink, appearing to read "M. L. Z. Smith", written in a cursive style.

# DWR Flood Risk Reduction Local Assistance Programs **FINAL**

Funding Program	Eligible Activities	Amount Available	Cycle Offered	Application Process	Local Cost Share Requirements	OMRR&R Obligations	Geographic Extent of OMRR&R	Program Contact Information
<b>Delta Levee Maintenance SubventionsProgram</b>	<ul style="list-style-type: none"> <li>- Maintenance and rehabilitation projects for non-project Delta levees (and project levees in the Delta's Primary Zone) meeting requirements of CA Water Code sections 12980 through 12995. Requires a net improvement in aquatic habitat.</li> </ul>	- \$10 million FY21/22	- Annual appropriation	- Applications due April	<ul style="list-style-type: none"> <li>- Minimum of 25% local cost share (applied after an initial per mile local contribution).</li> <li>- Funds are distributed through reimbursement of project costs.</li> </ul>	- Not applicable	- Not applicable	<b>Andrea Lobato, PE</b> Manager Delta Levees Program Division of Multibenefit Initiatives Department of Water Resources (916) 480-5367 andrea.lobato@water.ca.gov
<b>Delta Levees Special Flood Control Projects Program</b>	<ul style="list-style-type: none"> <li>- Improvement projects in the legal Delta and parts of the Suisun Marsh meeting requirements of CA Water Code sections 12300 through 12318. Requires a net improvement in aquatic habitat.</li> <li>- Non-project levees in the legal Delta. Both project and non-project levees in the Delta's Primary Zone.</li> <li>- Eligible projects include: multi-benefit projects, levee repair, engineering and design, environmental permitting and planning, development or update of a 5-year plan, setback levees, field investigations.</li> </ul>	<ul style="list-style-type: none"> <li>- \$40 million from Prop 1 for FY20-21 has already been committed.</li> <li>- DWR is requesting \$60 million from Prop 1 for FY 21-22.</li> </ul>	<ul style="list-style-type: none"> <li>- Next cycle in 21-22</li> <li>- Future funding unknown; dependent on future bonds or budget appropriations.</li> </ul>	<ul style="list-style-type: none"> <li>- Competitive solicitation process; DWR releases Program Solicitation Package as funding becomes available.</li> <li>- LMAs, RDs, and other government agencies responsible for levees may apply for funding through the PSP process or, at any time, by requesting a directed action if there is a critical need.</li> </ul>	<ul style="list-style-type: none"> <li>- Maximum of 25% local cost share, adjusted based on guidelines criteria.</li> <li>- Ability to pay study could reduce local cost share amount.</li> </ul>	- No OMRR & R obligations	- Not Applicable	<b>Andrea Lobato, PE</b> Manager Delta Levees Program Division of Multibenefit Initiatives Department of Water Resources (916) 480-5367 andrea.lobato@water.ca.gov
<b>Delta Flood Emergency Response Grant Program</b>	<ul style="list-style-type: none"> <li>- Flood response improvement tasks within the legal Delta.</li> <li>- <b>Planning and coordination:</b> Flood Safety Plans, NIMS training, maps, communication and coordination processes, decision making tools.</li> <li>- <b>Training and exercises:</b> Flood emergency response training, communication drills and exercises.</li> <li>- <b>Facilities and supplies:</b> response facilities, flood fight materials and supplies.</li> </ul>	<ul style="list-style-type: none"> <li>- \$5 million available FY21-22 for 3<sup>rd</sup> round of funding under Proposition 1</li> <li>- Draft guidelines will be published for public comment in September 2021.</li> <li>- Application period will open in December 2021.</li> </ul>	<ul style="list-style-type: none"> <li>- Next cycle in 21-22</li> <li>- Future funding unknown; dependent on future bonds or budget appropriations.</li> </ul>	<ul style="list-style-type: none"> <li>- Competitive solicitation process (Program Solicitation Package)</li> <li>- Applications go through a 3-teir review.</li> </ul>	- None (100% state funded)	- Local agency assumes OMRR&R obligations. A maintenance plan is required for grant application.	- Delta	<b>William Wong</b> Delta ER Grant Manager william.wong@water.ca.gov
<b>Deferred Maintenance – Pipes and Penetrations (DMP-Pipes)</b>	<ul style="list-style-type: none"> <li>- Inspection, evaluation (phase 1) and remediation (phase 2) of damaged or failing below-freeboard system drainage pipes.</li> <li>- Pipes can be slip-lined or removed and replaced.</li> </ul>	<ul style="list-style-type: none"> <li>- All available funding is committed.</li> <li>- DWR requested \$10-\$30 million for upcoming cycles.</li> </ul>	<ul style="list-style-type: none"> <li>- Will know whether funds included in budget for next three years by June 30, 2021.</li> <li>- Deferred maintenance General Fund</li> <li>- 3-year commitment, 2-year liquidation cycle.</li> </ul>	- Directed notification	- None (100% state funded)	- Local agency is responsible for OMRR&R obligations.	- Project footprint	<b>Ran Singh</b> DWR, FPO, FSSB 916.574.2644, ran.singh@water.ca.gov
<b>Flood Maintenance Assistance Project (FMAP)</b>	<ul style="list-style-type: none"> <li>- Routine levee maintenance, PL 84-99 LOI/SWIF application preparation, 218 assessment support</li> </ul>	- \$10 million annually	- Annual appropriation included in OMRR&R General Fund.	- Competitive solicitation process (Program Solicitation Package)	- None (100% state funded)	<ul style="list-style-type: none"> <li>- Local agency is responsible for OMRR&amp;R</li> <li>- Assurance agreement is required between the local agency and CVFPB</li> </ul>	- Levee system within local agency/ jurisdiction.	<b>Jeff Van Gilder</b> DWR, FPO, FSSB 916.574.2745, jeff.vangilder@water.ca.gov

Funding Program	Eligible Activities	Amount Available	Cycle Offered	Application Process	Local Cost Share Requirements	OMRR&R Obligations	Geographic Extent of OMRR&R	Program Contact Information
<b>Floodplain Management, Protection, and Risk Awareness Grant Program (FMPRA)</b>	<ul style="list-style-type: none"> <li>- Flood risk reduction efforts related to stormwater, mudslide, and flash-flooding; Projects must meet state planning priorities (GC Section 65041). Prioritizes multi-benefit projects and disadvantaged areas.</li> <li>- <b>Implementation</b> (90% of funding): structural mitigation measures, including, but not limited to detention or retention basins, stormwater management system upgrades, floodwalls, nature-based solutions, slope stabilization, erosion protection, revegetation, flow barriers, debris basins.</li> <li>- <b>Planning/Monitoring</b> (10% of funding): Including, but not limited to purchase and installation of gages, hazard mapping, planning projects for Stormwater Resource Plan, non-structural flood risk mitigation measures (e.g., National Flood insurance Program, Community Rating System, local Hazard Mitigation Plans, early warning notification systems, acquisition and relocation programs).</li> </ul>	<ul style="list-style-type: none"> <li>- \$25 million in Prop 68 funding available FY21-22.</li> <li>- \$22.5 million towards implementation projects and \$2.5 million for planning and monitoring projects.</li> </ul>	<ul style="list-style-type: none"> <li>- One solicitation period in the fall of 2021.</li> <li>- Funding awards expected in spring 2022.</li> <li>- Future funding unknown; dependent on future bonds or budget appropriations</li> </ul>	<ul style="list-style-type: none"> <li>- Competitive solicitation process (Program Solicitation Package)</li> <li>- DWR will review concept proposals from local agencies and provide feedback on projects prior to submittal of full proposals.</li> </ul>	<ul style="list-style-type: none"> <li>- 25% local cost share.</li> <li>- Cost share requirement may be reduced or waived for projects benefiting disadvantaged or severely disadvantaged communities.</li> </ul>	<ul style="list-style-type: none"> <li>- OMRR&amp;R is ineligible under the bond language for this program.</li> </ul>	- Not applicable	<b>Mehdi Mizani, P.E.</b> Program Manager Mehdi.Mizani@water.ca.gov FMPRA@water.ca.gov
<b>Flood System Repair Project (FSRP)</b>	<ul style="list-style-type: none"> <li>- Technical and financial support for levee and system repair (erosion, stability, seepage) and patrol road rehabilitation prioritized as <i>Critical, Serious, Area of Concern</i> in flood control facilities of the SPFC.</li> </ul>	<ul style="list-style-type: none"> <li>- All available funding is committed.</li> <li>- DWR requested \$15-\$45 million for upcoming cycles.</li> </ul>	<ul style="list-style-type: none"> <li>- Future funding unknown; dependent on future bonds or budget appropriations.</li> <li>- Deferred maintenance General Fund</li> <li>- 3-year commitment, 2-year liquidation cycle.</li> </ul>	<ul style="list-style-type: none"> <li>- Directed notification.</li> <li>- DWR will do a system evaluation in coordination with the local agency and determine the priority areas of need.</li> </ul>	<ul style="list-style-type: none"> <li>- 0% to 15% local cost share based on applicable incentives and project type</li> </ul>	<ul style="list-style-type: none"> <li>- Local agency is responsible for OMRR&amp;R. Assurance agreement is required between the local agency and CVFPB.</li> </ul>	- Project footprint	<b>Ran Singh</b> DWR, FPO, FSSB 916.574.2644, ran.singh@water.ca.gov
<b>Small Communities Flood Risk Reduction Program (SCFRRP)</b>	<ul style="list-style-type: none"> <li>- Rehabilitation, reconstruction, or replacement of State Plan of Flood Control (SPFC) facilities in areas with populations of 200-10,000. Phase 1 funded feasibility studies. Phase 2 funded design and implementations (for up to 100-year flood protection), land acquisition, and environmental permitting (CEQA/NEPA).</li> <li>- Must be consistent with Central Valley Flood Plan goals and objectives.</li> </ul>	<ul style="list-style-type: none"> <li>- All available funding is committed.</li> <li>- No current funding for future solicitation.</li> </ul>	<ul style="list-style-type: none"> <li>- Future funding unknown; dependent on future bonds or budget appropriations.</li> <li>- Previously funded by Prop 1E (\$50 million).</li> </ul>	<ul style="list-style-type: none"> <li>- Competitive solicitation process (Program Solicitation Package)</li> </ul>	<ul style="list-style-type: none"> <li>- Maximum of 50% local cost share. Adjusted based on multibenefit elements, level of protection for state facilities, or disadvantaged community status.</li> </ul>	<ul style="list-style-type: none"> <li>- Local agency is responsible for OMRR&amp;R, unless identified otherwise.</li> </ul>	- N/A	<b>Nahideh Madankar, P.E.</b> Program Manager, Floodplain Management Office, Division of Flood Management Nahideh.Madankar@water.ca.gov
<b>Systemwide Flood Risk Reduction Guidelines</b>	<ul style="list-style-type: none"> <li>- Levee maintenance, multi-benefit projects, flood risk reduction.</li> <li>- Prioritizes based on project cost, regional stakeholder interests, project complexity, land use constraints, permitting schedules, flood risk reduction and ecosystem restoration benefits.</li> <li>- Must be consistent with Central Valley Flood Plan goals and objectives.</li> </ul>	<ul style="list-style-type: none"> <li>- Funding available 2021 and FY21-22.</li> <li>- Funding is open ended depending on future allocations.</li> </ul>	<ul style="list-style-type: none"> <li>- Future funding unknown; dependent on future bonds or budget appropriations.</li> </ul>	<ul style="list-style-type: none"> <li>- Directed actions.</li> <li>- PSPs may be included in the future.</li> </ul>	<ul style="list-style-type: none"> <li>- None (100% state funded)</li> </ul>	<ul style="list-style-type: none"> <li>- Indemnify and hold harmless</li> </ul>	- Project footprint	<b>David Pesavento</b> SystemwideFRR@water.ca.gov

# **ENCLOSURE 5**

**AGENDA ITEM 8.a**



# FINANCIAL MANAGER'S REPORT

## Reclamation District 2084 Board of Directors

As of June 30th, 2021

<b>Paid Invoices</b>	<b>Invoices Pending</b>	<b>Total Invoiced</b>
\$428,920.96	\$14,895.42	\$443,816.38

<b>Current Budget</b>	<b>Less Invoice total</b>	<b>Budget Balance</b>
\$634,846.98	\$443,816.38	\$191,030.60
<b>Revenue Budget</b>	<b>Less Invoice total</b>	<b>Project Balance</b>
\$570,152.21	\$443,816.38	\$126,335.83

### Action Item

Informational only.

Revenue	Vendor	Invoice #	Date	Amount
<b>Expenses</b>				
1	Larsen Wurzel & Associates	1912000-0521	6/17/2021	\$4,347.50
2	MBK Engineers (Subventions)	21054575.1	6/16/2021	\$1,249.00
3	Board Member Harris	62021	6/30/2021	\$5,956.00
4	Pacific Gas & Electric	62021	6/17/2021	\$3,342.92
	<b>Budget</b>	<b>Current</b>	<b>Previous</b>	<b>YTD</b>
<b>LEJPA Reimbursements</b>	\$200,000.00	\$47,739.74	\$84,345.58	\$132,085.32

### Fiscal Impact

District Invoices #1-4 were reviewed and found to be consistent with the contract and within budget. The total invoiced amount approved in **June** is **\$14,895.42**.



**RECLAMATION DISTRICT 2084**
**Fiscal Year (FY) 2020-2021 (July 1st - June 30th)**
**REVENUES (Funds 100 and 200)**

	Initial Budget	Amended Amount	Current Budget	Revenues YTD	Current Receipts	Total Revenues
100100 Balance in Account (Carryover from 19/20)	\$ 5,546.21	\$ -	\$ 5,546.21	\$ 7,446.21	\$ -	\$ 7,446.21
100101 Assessment to Landowner	\$ 519,624.00	\$ -	\$ 519,624.00	\$ 525,206.00	\$ -	\$ 525,206.00
100102 Five-Year Plan Funding	\$ 37,500.00	\$ -	\$ 37,500.00	\$ 37,500.00	\$ -	\$ 37,500.00
100103 Levee Subventions Program	\$ 177,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUES (Funds 100 and 200)</b>	<b>\$ 739,670.21</b>	<b>\$ -</b>	<b>\$ 562,670.21</b>	<b>\$ 570,152.21</b>	<b>\$ -</b>	<b>\$ 570,152.21</b>

**GO&A EXPENSES (Fund 100)**
**Personnel:**

	Initial Budget	Amended Amount	Current Budget	Expenses YTD	June Invoices	Total Expenses
100201 President/Trustees/Officers	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -
100202 Support Staff	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100203 LEJPA - Special Representatives	\$ 25,750.00	\$ -	\$ 25,750.00	\$ 2,746.00	\$ -	\$ 2,746.00
100204 Board Member Compensation	\$ 20,900.00	\$ -	\$ 20,900.00	\$ 750.00	\$ 5,956.00	\$ 6,706.00
<b>Subtotal Personnel</b>	<b>\$ 54,650.00</b>	<b>\$ -</b>	<b>\$ 54,650.00</b>	<b>\$ 3,496.00</b>	<b>\$ 5,956.00</b>	<b>\$ 9,452.00</b>

**Administrative Contract Services:**

100301a Administrative Support	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 79,385.50	\$ 4,347.50	\$ 83,733.00
100301b LEJPA Administrative Support	\$ 25,322.55	\$ -	\$ 25,322.55	\$ 25,322.55	\$ -	\$ 25,322.55
100302a Legal Support	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 40,589.04	\$ -	\$ 40,589.04
100302b LEJPA Legal Support	\$ 31,091.18	\$ -	\$ 31,091.18	\$ 31,091.18	\$ -	\$ 31,091.18
100303a Engineering Support	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 3,027.00	\$ -	\$ 3,027.00
100303b Engineering Support - Subventions [2]	\$ -	\$ -	\$ -	\$ 38,112.98	\$ 1,249.00	\$ 39,361.98
100304 Accounting	\$ 6,900.00	\$ -	\$ 6,900.00	\$ 6,900.00	\$ -	\$ 6,900.00
100307a Joint Powers Authority Support	\$ 89,000.00	\$ -	\$ 89,000.00	\$ 84,825.52	\$ -	\$ 84,825.52
100307b LEJPA Joint Powers Authority Support	\$ 21,814.25	\$ -	\$ 21,814.25	\$ 21,814.25	\$ -	\$ 21,814.25
100308 Five-Year Plan Development	\$ 37,500.00	\$ -	\$ 37,500.00	\$ 4,821.75	\$ -	\$ 4,821.75
100309 CRNA Prop. 68 Grant	\$ 687.00	\$ -	\$ 687.00	\$ 687.00	\$ -	\$ 687.00
100310 USACE Section 408 Funding	\$ 75,000.00	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -
<b>Subtotal Administrative Contract Services [3]</b>	<b>\$ 336,627.98</b>	<b>\$ -</b>	<b>\$ 336,627.98</b>	<b>\$ 335,889.77</b>	<b>\$ 5,596.50</b>	<b>\$ 342,173.27</b>

**Services and Supplies (Excluding Consultant Expenses):**

100505a Website & Hosting	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -
100505b LEJPA Website & Hosting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100508a FMA - Dues	\$ 90.00	\$ -	\$ 90.00	\$ -	\$ -	\$ -
100508b ASFP - Dues	\$ 160.00	\$ -	\$ 160.00	\$ -	\$ -	\$ -
100508c CCVFC - Dues	\$ 1,145.00	\$ -	\$ 1,145.00	\$ 1,145.00	\$ -	\$ 1,145.00
100510a Liability Insurance	\$ 6,401.00	\$ -	\$ 6,401.00	\$ 6,401.00	\$ -	\$ 6,401.00
100510b LEJPA Liability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100511 Other Materials & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100512 Umpqua Bank Fees	\$ 50.00	\$ -	\$ 50.00	\$ 25.00	\$ -	\$ 25.00
<b>Subtotal Services / Supplies</b>	<b>\$ 7,896.00</b>	<b>\$ -</b>	<b>\$ 7,896.00</b>	<b>\$ 7,571.00</b>	<b>\$ -</b>	<b>\$ 7,571.00</b>
<b>TOTAL GO&amp;A EXPENSES (Fund 100):</b>	<b>\$ 399,173.98</b>	<b>\$ -</b>	<b>\$ 399,173.98</b>	<b>\$ 346,956.77</b>	<b>\$ 11,552.50</b>	<b>\$ 359,196.27</b>

**O&M EXPENSES (Fund 200):**

200200 Levee Slope/Bench Mowing [2]	\$ 12,888.00	\$ -	\$ 12,888.00	\$ -	\$ -	\$ -
200201 Rodent Control [2]	\$ 2,685.00	\$ -	\$ 2,685.00	\$ -	\$ -	\$ -
200202 Levee Top & Access Road Maintenance [2]	\$ 22,000.00	\$ -	\$ 22,000.00	\$ 21,515.00	\$ -	\$ 21,515.00
200203 Drainage Channel Clearing	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
200204 Pump Station O&M	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 10,182.00	\$ -	\$ 10,182.00
200205 Electrical Power	\$ 55,000.00	\$ -	\$ 55,000.00	\$ 31,120.35	\$ 3,342.92	\$ 34,463.27
200206 Misc. Supplies (pump oil, etc.)	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -
200207 General Maintenance [2]	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -
200208 Misc. O&M	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200209 Brush Removal/Herbicide [2]	\$ 42,000.00	\$ -	\$ 42,000.00	\$ 17,315.00	\$ -	\$ 17,315.00
200210 Emergency Monitoring/Gaging and Response [2]	\$ 22,000.00	\$ -	\$ 22,000.00	\$ -	\$ -	\$ -
200211 CDFW Routine Maintenance Agreement Permit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200212 Waterside Slope Maintenance [2]	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -
200213 Routine Maintenance Agreement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL O&amp;M EXPENSES (Fund 200):</b>	<b>\$ 237,573.00</b>	<b>\$ -</b>	<b>\$ 237,573.00</b>	<b>\$ 80,132.35</b>	<b>\$ 3,342.92</b>	<b>\$ 83,475.27</b>
<b>TOTAL GO&amp;A and O&amp;M EXPENSES (Funds 100 and 200):</b>	<b>\$ 636,746.98</b>	<b>\$ -</b>	<b>\$ 636,746.98</b>	<b>\$ 427,089.12</b>	<b>\$ 14,895.42</b>	<b>\$ 442,671.54</b>

**Member Agency Assessment**

<b>300000</b> Little Egbert Joint Powers Agency (LEJPA) [4]	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ 200,000.00</b>	<b>\$ 84,345.58</b>	<b>\$ 47,739.74</b>	<b>\$ 132,085.32</b>
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Current Budget	Revenue Received	Expenses YTD	Revenue less Expenses	Budget less Expenses
\$ 636,746.98	\$ 570,152.21	\$ 442,671.54	\$ 127,480.67	\$ 194,075.44

[1] RD 2084 will be eligible for subvention funding for FY 20-21 expenses. State Reimbursements are assumed to occur in June of the following fiscal year.

[2] Expenses assumed eligible for State Subventions funding. Based on conversation with MBK.

[3] Subtotal was initially presented with an incorrect value of \$258,653 in the May 2020 Board Meeting and corrected as a subtotal of the line item sum at the September 2020 Board Meeting.

[4] Account 300000 consists of expenses charged after March 1, 2021 against accounts: 100301b, 100302b, 100307b, 100309, 100505b, and 100510b. The date coincides with the RD2084/LEJPA funding agreement. Expense detail is found in the LEJPA monthly expense reimbursement report.

# Item 1



# Larsen Wurzel & Associates, Inc.

2450 Venture Oaks Way, Suite 240  
Sacramento, CA 95833  
Phone (530) 665-8222 Fax (530) 406-1335

# INVOICE

**DATE:** June 17, 2021  
**INVOICE #** 1912000-0521  
**FOR:** RD 2084 Little  
Egbert Tract

## BILL TO:

Reclamation District 2084  
Attn: Mark Young  
PO Box 698  
Rio Vista, CA 94571

Professional Services: From **May 1, 2021** through **May 31, 2021**

**Contract Term:** 11/01/2019 to 6/30/2022

DATE	DESCRIPTION	HOURS	RATE	AMOUNT
5/31/2021	<b>1912120: RD 2084 Administration</b> Principal: Eric Nagy	3.50	\$229.00	\$801.50
5/31/2021	Project Manager: Madeline Baker	12.00	\$198.00	\$2,376.00
5/31/2021	<b>1912130: RD 2084 Financial Management</b> Senior Analyst: Jeff Brown	7.50	\$156.00	\$1,170.00
SUBTOTAL TASK 1912120				\$3,177.50
SUBTOTAL TASK 1912130				\$1,170.00
<b>TOTAL</b>				<b>\$4,347.50</b>

Signature: \_\_\_\_\_

***Thank you for the opportunity to serve you!***

Please make all checks payable to **Larsen Wurzel & Associates, Inc.**

**Payment Due by 7/18/2021**

<b>Budget Summary:</b>	<b>Amount</b>	<b>% of Total</b>
Contract Amount 1912000	\$145,488.00	
Amendment No. 1	\$179,100.00	
Amendment No. 2	\$81,264.00	
Amendment No. 3	\$91,320.00	
Total Contract Amount	\$497,172.00	
Current Billings	\$4,347.50	0.9%
Prior Billings	\$397,064.94	79.9%
Total to Date	\$401,412.44	80.7%
Remaining Contract Authorization	\$95,759.56	19.26%

# Invoice 2



Gilbert Cosio Jr., P.E.  
Marc Van Camp, P.E.  
Walter Bourez, III, P.E.  
Ric Reinhardt, P.E.  
Don Trieu, P.E.  
Darren Cordova, P.E.  
Nathan Hershey, P.E., P.L.S.  
Lee G. Bergfeld, P.E.  
Benjamin Tustison, P.E.  
Thomas Engler, P.E., CFM  
Michael Moncrief, P.E.

Water Resources • Flood Control • Water Rights

May 31, 2021

Angus Norman Murray  
1913-1985

Consultants:

Joseph I. Burns, P.E.  
Donald E. Kienlen, P.E.

Reclamation District No. 2084  
P.O. Box 698  
Rio Vista, CA 94571

Invoice # 21-05-4575.1  
Bill Date June 16, 2021

Professional Services thru May 31, 2021

4575.1 - Engineering services per attached detail provided for work reimbursable under State Subventions program.

Total Professional Services	\$1,199.00
Total Expenses	\$50.00
Total Amount of This Invoice	<u>\$1,249.00</u>

MBK ENGINEERS

By:

Michael R. Moncrief  
Licensed Civil Engineer, C069146, by the  
California Board for Professional  
Engineers and Land Surveyors

Attachment

**MBK Engineers  
455 University Ave, Suite 100  
Sacramento, CA 95825**

**May 31, 2021**

**Reclamation District No. 2084  
P.O. Box 698  
Rio Vista, CA 94571**

**Invoice # 21-05-4575.1**

**Professional Services thru May 31, 2021**

**4575.1 - Engineering services per attached detail provided for work reimbursable under State Subventions program.**

**Professional Services**

		<u>Rate</u>	<u>Hours</u>	<u>Amount</u>
<b><u>Michael Moncrief, Principal</u></b>				
5/5/2021	Project coordination with Gomez Excavating	\$245.00/hr	0.25	61.25
5/6/2021	Attend District meeting and present engineers report; discuss future projects, minor repairs and DWR-County-FEMA coordination	\$245.00/hr	1.25	306.25
5/11/2021	Solano County OES-FEMA future HMGP planning meeting	\$245.00/hr	0.25	61.25
5/13/2021	Draft contract with Gomes, review rate sheet and language	\$245.00/hr	0.50	122.50
5/21/2021	Contract coordination with Gomes	\$245.00/hr	0.25	61.25
5/24/2021	Final contracting and mapping with Gomes; coordinate on scheduling	\$245.00/hr	0.75	183.75
5/27/2021	Work on engineers report details; review contract and coordinate with Gomes; review Five Year Plan details	\$245.00/hr	0.50	122.50
5/28/2021	Complete engineers report submittal; coordinate with District	\$245.00/hr	0.25	61.25
Subtotal			4.00	980.00
<b><u>Matt Bachman, Water Resource Associate</u></b>				
5/24/2021	Draft figure of spring 2021 levee maintenance sites	\$164.00/hr	1.00	164.00
Subtotal			1.00	164.00

		<u>Rate</u>	<u>Hours</u>	<u>Amount</u>
<b><u>Nichole Leonard, Water Resource Associate</u></b>				
5/21/2021	Prepare CEQA filing	\$110.00/hr	0.50	55.00
	Subtotal		0.50	55.00
	Total Professional Services		5.50	\$1,199.00

<u>Expense</u>	<u>Qty</u>	
Solano County Clerk - CEQA NOE RD 2084	1	50.00
Subtotal		50.00
Total Expenses		\$50.00
Total Amount of This Invoice		\$1,249.00

# Check Request Form

Date: 05/19/2021

Staff Member: Leonard, Nichole

Payable to: Solano County Clerk/Recorder

Amount: \$ \$50.00

For: CEQA - Notice of Exemption RD 2084

When Needed:

Next Check Printing ASAP Specific Date 05/25/2021

Client #: 4575.1 or MBK 9500



Check Issued:

Date: \_\_\_\_\_

Check # \_\_\_\_\_

General Ledger Account # 5002

Charged Client \_\_\_\_\_

Entered in QuickBooks

aut

X

2016/12/10



# Invoice 3

Board Member Harris Reimbursement  
Submitted 6/17/2021

Page	Amount	Date Range
2	\$ 1,200.00	1/4 - 2/4 2021
4	\$ 1,300.00	2/3 - 3/19 2021
6	\$ 1,228.00	3/16 - 4/14 2021
8	\$ 1,200.00	4/14 - 5/13 2021
9	\$ 600.00	5/21 - 6/4 2021
10	\$ 428.00	5/21 - 6/14 2021
<b>Total</b>	<b>\$ 5,956.00</b>	

**Trustee Compensation Request Form**

Trustee Name: Richard Harris

Date of Event	Event Description (include whom you met with, duration of event, round trip miles driven, and location of event)	Tele conf. (Y/N)	Meeting Compensation	Expenses (itemized)		Total event compensation
				Description	Amount (\$)	
<del>1/13/2021</del> 1/14/2021	Meeting w/ P. Marchand, consultant to Solano County on water & environment issues to discuss Little Egbert & Little Egbert JPA. (LESPA) One hour	Y	150			150
1/7/2021	Attend RD 2084 Board mtg One hour	Y	150			150
1/7/2021	Meet w LWA staff and Council to create agenda for LESPA Board mtg, as chair of LESPA. One hour	Y	150			150
1/15/2021	Attend & Chair LESPA Board meeting.	Y	150			150

Richard Harris

Reclamation District 2084  
PO Box 698 Rio Vista, CA 94571

1/25/ 2021	Meet w LWA & Counsel to as chair of LEJPA to review funding agreements w/ RD 2084 One hour	Y	150					150 0
1/21/ 2021	Attend LEJPA presentation to Solano County interests by LWA. One hour	Y	150					150 0
1/25/ 2021	Little Egbert Project Strategic Communication Project mtg w LWA, Counsel & others One hour	Y	150					150 0
2/4 2021	Attend RD 2084 Board meeting. One hour	Y	150					150 0

Total:

0

Trustee Signature:

*Richard Harris*

Date:

6/17/21

Approved by:

Approval Date:

\$ 1,200

Trustee Compensation Request Form

Trustee Name:

Richard Harris

Date of Event	Event Description (include whom you met with, duration of event, round trip miles driven, and location of event)	Tele conf. (Y/N)	Meeting Compensation	Expenses (itemized)		Total event compensation
				Description	Amount (\$)	
2/3 2021	Meet w LWA & Counsel to set LESPA Board mtg Agenda. 1/2 hour	Y	150			150
2/8 2021	Little Egbert Project Strategic Communications group meeting. 1 hour	Y	150			150
2/12 2021	Chair LESPA Board meeting 1 hour	Y	150			150
3/11 2021	Meet w City of Vallejo reps re: winter supply & water quality issues re LET project. One hour	Y	150			150

Richard Harris

3/3 2021	Meet w Rio Vista Mayor & City Manager re: flood control. with LWA staff One hour.	4	150					150 0
2/22 2021	Little Egbert Project Strategic Communications Group meeting.	4	150					150 0
3/4 2021	RD 2084 meeting. One hour.	4	150					150 0
3/19 2021	RD 2084 Budget subcommittee meeting. 2 hours.	4	250					250 0
Total:								0

Approved by:

Approval Date:

\$1,300

Trustee Signature:

Date:

*[Signature]*  
6/17/21



**Trustee Compensation Request Form**

Trustee Name:

Richard Harris

Date of Event	Event Description (include whom you met with, duration of event, round trip miles driven, and location of event)	Tele conf. (Y/N)	Meeting Compensation	Expenses (itemized)		Total event compensation
				Description	Amount (\$)	
3/16 2021	Meet w LWA staff and LESPA lobbyists to plan legislative advocacy efforts One hour	Y	150			150
3/12 2021	Chair LESPA Board meeting One hour	Y	150			150
4/11 2021	RD 2084 Board mtg One hour.	Y	150			150
4/6 2021	LEMBP communications outreach meeting w/ LWA. One hour	Y	150			150

Richard Harris

4/17 2021	LEJPA administrative discussion w/ LWA & Counsel One hour	Y	150					150 0
4/12 2021	LEJPA Agenda setting meeting 1/2 hour	Y	150					150 0
4/12 2021	Little Egbert Strategic Communications meeting. One hour	Y	150					150 0
4/14 2021	Meet w/ Mayor of Rio Vista re. LEJPA. One hour	N	150		50 miles RT vehicle, X = 56 mile	#28		178 0

Total: 0  
\$1,228

Trustee Signature: *[Signature]*  
Date: 6/17/21

Approved by:  
Approval Date:



Trustee Compensation Request Form

Trustee Name: Richard Harris

Date of Event	Event Description (include whom you met with, duration of event, round trip miles driven, and location of event)	Tele conf. (Y/N)	Meeting Compensation	Expenses (itemized)		Total event compensation
				Description	Amount (\$)	
4/14/2021	Meeting w/ Salano County Supervisor John Vasquez re: LEJPA one hour	N	150	none - Done on same trip back from Rio Vista		150
4/15/2021	Meet w/ LWA & Counsel to discuss Salano County & Rio Vista issues for LEJPA one hour	Y	150			150
4/23/2021	Chair LEJPA Board meeting	Y	150			150
4/15/2021	Meeting w Legislative advocacy team. one hour	Y	150			150

Richard Harris

4/26 2021	LEM BP, strategic communication meeting w/ILCS team	Y	150					150 0
5/6 2021	RD 2084 Board meeting. One hour.	Y	150					150 0
5/12 2021	Met with Senator Dodd's Staff. One hour	Y	150					150 0
5/13 2021	LEJPA agenda setting. 1/2 hour	Y	150					150 0
Total:								0

Trustee Signature:

*Richard Harris*

Date:

5/17/21

Approved by:

Approval Date:

1,200

Reclamation ~~form~~ request form  
Richard Harris

Reclamation District 2084  
PO Box 698 Rio Vista, CA 94571

5/21 2021	Chair, LEJPA Board meeting. One hour	Y	150						150
5/24 2021	LEMBP strategic committee meeting w/ I.C.S. team One hour.	Y	150						150
6/3 2021	RD 2084 Board mtg One hour	Y	150						150
6/4 2021	Meet w/ Solano County Water Agency staff & LEJPA staff. 2 hours	N	250						150

Total: \$ 600

Approved by:

Approval Date:

Trustee Signature:

Date:

*Richard Harris*

6/17/21

**Reclamation District 2084**  
PO Box 698 Rio Vista, CA 94571

Date	Activity	Notes	Hours	Miles	RT	Cost
3/22 2021	Tour of LEIMBP w LWA Staff & consultants 4 hours	N	250	50 miles RT x .56 mile	#28	#278
6/14	LEIMBP strategic communications meeting w/ I.C.S team one hour.	✓	150			150

\$ 428

**Total:**

Approved by:

Approval Date:

Trustee Signature:

Date:

6/17/21  
H. Fars

# Invoice 4



# ENERGY STATEMENT

[www.pge.com/MyEnergy](http://www.pge.com/MyEnergy)

Account No: 1966226048-8  
Statement Date: 06/08/2021  
Due Date: 06/25/2021

## Service For:

RECLAMATION DISTRICT 2084  
Please see details page.

## Questions about your bill?

Agricultural Specialist available:  
Mon-Fri: 7am to 6pm  
1-877-311-3276  
[www.pge.com/MyEnergy](http://www.pge.com/MyEnergy)

## Ways To Pay

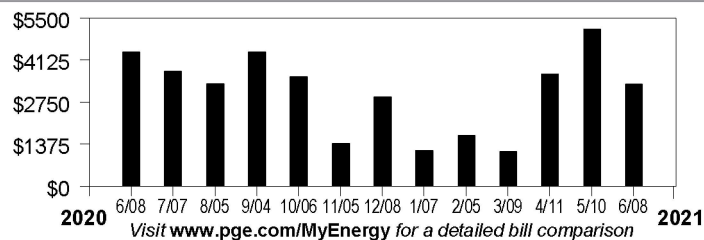
[www.pge.com/waystopay](http://www.pge.com/waystopay)

## Your Account Summary

Amount Due on Previous Statement	\$8,833.18
Payment(s) Received Since Last Statement	-3,684.24
Previous Unpaid Balance	\$5,148.94
Current PG&E Electric Delivery Charges	\$2,548.68
MCE Electric Generation Charges	794.24

<b>Total Amount Due by 06/25/2021</b>	<b>\$8,491.86</b>
---------------------------------------	-------------------

## Electric Monthly Billing History



## Important Messages

Your charges on this page are separated into delivery charges from PG&E and generation or procurement charges from an energy provider other than PG&E. These two charges are for different services and are not duplicate charges.

Please return this portion with your payment. No staples or paper clips. Do not fold. Thank you.

99901966226048800003342920000849186



Account Number: 1966226048-8 Due Date: 06/25/2021 Total Amount Due: \$8,491.86

Amount Enclosed:

\$

RECLAMATION DISTRICT 2084  
PO BOX 698  
RIO VISTA, CA 94571-0698

PG&E  
BOX 997300  
SACRAMENTO, CA 95899-7300





# ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 1966226048-8  
Statement Date: 06/08/2021  
Due Date: 06/25/2021

## Important Phone Numbers - Monday-Friday 7 a.m.-9 p.m., Saturday 8 a.m.-6 p.m.

### Customer Service (All Languages; Relay Calls Accepted) 1-800-743-5000

#### TTY 7-1-1

Servicio al Cliente en Español (Spanish) 1-800-660-6789  
華語客戶服務 (Chinese) 1-800-893-9555

Dịch vụ khách tiếng Việt (Vietnamese) 1-800-298-8438  
Business Customer Service 1-800-468-4743

#### Rules and rates

You may be eligible for a lower rate. Find out about optional rates or view a complete list of rules and rates, visit [www.pge.com](http://www.pge.com) or call 1-800-743-5000.

If you believe there is an error on your bill, please call 1-800-743-5000 to speak with a representative. If you are not satisfied with our response, contact the California Public Utilities Commission (CPUC), Consumer Affairs Branch (CAB), 505 Van Ness Avenue, Room 2003, San Francisco, CA 94102, 1-800-649-7570 or 7-1-1 (8:30 AM to 4:30 PM, Monday through Friday) or by visiting [www.cpuc.ca.gov/complaints/](http://www.cpuc.ca.gov/complaints/).

To avoid having service turned off while you wait for the outcome of a complaint to the CPUC specifically regarding the accuracy of your bill, please contact CAB for assistance. If your case meets the eligibility criteria, CAB will provide you with instructions on how to mail a check or money order to be impounded pending resolution of your case. You must continue to pay your current charges while your complaint is under review to keep your service turned on.

If you are not able to pay your bill, call PG&E to discuss how we can help. You may qualify for reduced rates under PG&E's CARE program or other special programs and agencies may be available to assist you. You may qualify for PG&E's Energy Savings Assistance Program which is an energy efficiency program for income-qualified residential customers.

#### Important definitions

**Rotating outage blocks** are subject to change without advance notice due to operational conditions.

**Demand charge:** Many non-residential rates include a demand charge. Demand is a measurement of the highest usage of electricity in any single fifteen (or sometimes five) minute period during a monthly billing cycle. Demand is measured in kilowatts (or kW). High demand is usually associated with equipment start-up. By spreading equipment start-ups over a longer period of time, you may be able to lower demand and reduce your demand charges.

**Time-of-use electric** prices are higher every day during afternoons and evenings, and lower at other times of the day. Prices also change by season, with higher prices in the summer and lower prices in the winter.

**Wildfire Fund Charge:** Charge on behalf of the State of California Department of Water Resources (DWR) to fund the California Wildfire Fund. For usage prior to October 1, 2020, this charge included costs related to the 2001 California energy crisis, also collected on behalf of the DWR. These charges belong to DWR, not PG&E.

**Power Charge Indifference Adjustment (PCIA):** Ensures that non-exempt customers under PG&E's GT and ECR rate schedules or who purchase electricity (generation) from non-PG&E suppliers pay their share of generation costs.

**Gas Public Purpose Program (PPP) Surcharge.** Used to fund state-mandated gas assistance programs for low-income customers, energy efficiency programs, and public-interest research and development.

Visit [www.pge.com/billexplanation](http://www.pge.com/billexplanation) for more definitions. To view most recent bill inserts including legal or mandated notices, visit [www.pge.com/billinserts](http://www.pge.com/billinserts).

#### Your Electric Charges Breakdown

Transmission	\$273.23
Distribution	1,560.33
Electric Public Purpose Programs	186.80
Nuclear Decommissioning	12.31
Wildfire Fund Charge	76.74
Competition Transition Charges (CTC)	0.40
Energy Cost Recovery Amount	4.23
PCIA	427.89
Taxes and Other	6.75
<b>Total Electric Charges</b>	<b>\$2,548.68</b>

"PG&E" refers to Pacific Gas and Electric Company, a subsidiary of PG&E Corporation. © 2021 Pacific Gas and Electric Company. All rights reserved.

Please do not mark in box. For system use only.

#### Update My Information (English Only)

Please allow 1-2 billing cycles for changes to take effect

**Account Number: 1966226048-8**

Change my mailing address to: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP code \_\_\_\_\_

Primary Phone # \_\_\_\_\_ Primary Email \_\_\_\_\_

#### Ways To Pay

- **Online via web or mobile at [www.pge.com/waystopay](http://www.pge.com/waystopay)**
- **By mail:** Send your payment along with this payment stub in the envelope provided.
- **By debit card, Visa, MasterCard, American Express, or Discover:** Call 877-704-8470 at any time. (Our independent service provider charges a fee per transaction.)
- **At a PG&E payment center or local office:** To find a payment center or local office near you, please visit [www.pge.com](http://www.pge.com) or call 800-743-5000. Please bring a copy of your bill with you.



# ENERGY STATEMENT

[www.pge.com/MyEnergy](http://www.pge.com/MyEnergy)

Account No: 1966226048-8  
Statement Date: 06/08/2021  
**Due Date: 06/25/2021**

## Important Messages (continued from page 1)

Discover available resources, update your preferred notification language and learn about our efforts to minimize power shutoffs for our customers, visit [www.pge.com/psps](http://www.pge.com/psps).

We know losing power disrupts lives. To support our customers, we are listening to feedback and finding ways to reduce the impact of Public Safety Power Shutoff (PSPS) in 2021, without compromising safety.





# ENERGY STATEMENT

[www.pge.com/MyEnergy](http://www.pge.com/MyEnergy)

Account No: 1966226048-8  
Statement Date: 06/08/2021  
Due Date: 06/25/2021

## Summary of your energy related services

	Meter Number	Usage	Amount
Service For: <b>RIO VISTA .2 MI N/RYER</b>			
Service Agreement ID: 1969871128			
PG&E Electric Delivery Charges	1009485877	11,650.320000 kWh	\$2,190.47
Service Agreement ID: 1962948866			
MCE Electric Generation Charges		11,650.320000 kWh	\$680.97
<b>Total</b>			<b>\$2,871.44</b>
Service For: <b>NWILLOW RANCH</b>			
Service Agreement ID: 1960301236			
PG&E Electric Delivery Charges	1008837252	1,580.686000 kWh	\$358.21
Service Agreement ID: 1962038152			
MCE Electric Generation Charges		1,580.686000 kWh	\$113.27
<b>Total</b>			<b>\$471.48</b>



# ENERGY STATEMENT

www.pge.com/MyEnergy

Account No: 1966226048-8  
Statement Date: 06/08/2021  
Due Date: 06/25/2021

## Details of PG&E Electric Delivery Charges

05/03/2021 - 06/01/2021 (30 billing days)

Service For: RIO VISTA .2 MI N/R/YER

Service Agreement ID: 1969871128

Rate Schedule: AGC Ag35+ kW High Use

### 05/03/2021 – 05/31/2021

Customer Charge	29 days @ \$1.43343	\$41.57
Demand Charge <sup>1</sup>		
Max Demand	97.920000 kW @ \$11.95000	1,131.14
Energy Charges		
Peak	1,343.280000 kWh @ \$0.14981	201.24
Off Peak	9,993.200000 kWh @ \$0.12412	1,240.36
Generation Credit		-854.82
Power Charge Indifference Adjustment		366.62
Franchise Fee Surcharge		5.78

### 06/01/2021

Customer Charge	1 days @ \$1.43343	\$1.43
Demand Charge <sup>1</sup>		
Max Peak	47.040000 kW @ \$18.57000	29.12
Max Demand	47.360000 kW @ \$11.95000	18.87
Energy Charges		
Peak	37.760000 kWh @ \$0.17760	6.71
Off Peak	276.080000 kWh @ \$0.13816	38.14
Generation Credit		-46.00
Power Charge Indifference Adjustment		10.15
Franchise Fee Surcharge		0.16

**Total PG&E Electric Delivery Charges \$2,190.47**

<sup>1</sup> Demand charges are prorated for the number of days in each rate period

2019 Vintaged Power Charge Indifference Adjustment

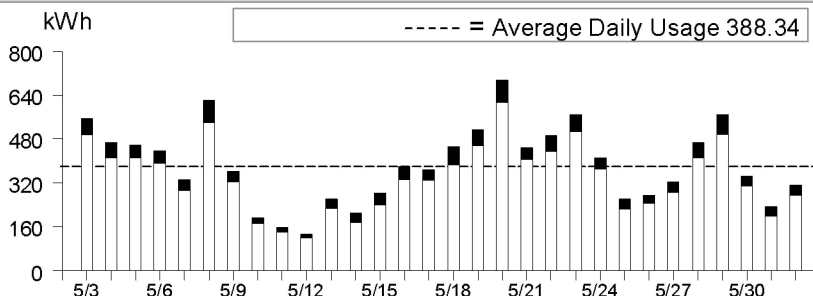
### Average Daily Usage (kWh / day)

Last Year	Last Period	Current Period
314.96	391.94	388.34

## Service Information

Meter #	1009485877
Total Usage	11,650.320000 kWh
Serial	H
Rotating Outage Block	50

## Electric Usage This Period: 11,650.320000 kWh, 30 billing days



■ Peak<sup>1</sup>  
□ Off Peak<sup>2</sup>

Usage	Energy Charges
11.85%	\$207.95
88.15%	\$1,278.50

<sup>1</sup>Peak: Year-round, Daily, 5:00pm-8:00pm;

<sup>2</sup>Off Peak: All Other Hours



# ENERGY STATEMENT

[www.pge.com/MyEnergy](http://www.pge.com/MyEnergy)

Account No: 1966226048-8  
Statement Date: 06/08/2021  
Due Date: 06/25/2021

## Details of MCE Electric Generation Charges

05/03/2021 - 06/01/2021 (30 billing days)

Service For: RIO VISTA .2 MI N/R YER

Service Agreement ID: 1962948866 ESP Customer Number: 1969871128

05/03/2021 – 06/01/2021

### Rate Schedule: AG-C

Demand - On Peak - Summer	1.568000	kW	@ \$13.09000	\$20.53
Generation - Off Peak - Winter	9,993.200000	kWh	@ \$0.05300	529.64
Generation - Off Peak - Summer	276.080000	kWh	@ \$0.06400	17.67
Generation - On Peak - Winter	1,343.280000	kWh	@ \$0.07900	106.12
Generation - On Peak - Summer	37.760000	kWh	@ \$0.09300	3.51
Net Charges				677.47
Energy Surcharge				3.50

## Total MCE Electric Generation Charges

**\$680.97**

For questions regarding charges on this page, please contact:

MCE  
1-888-632-3674  
[info@mcecleanenergy.org](mailto:info@mcecleanenergy.org)

### Additional Messages

MCE is a not-for-profit, public agency that sources 60-100% renewable energy for your electricity supply.

MCE's generation charges replace what PG&E would otherwise charge you for electric generation. These charges are refunded to you in the 'Generation Credit' line on the 'Details of PG&E Electric Delivery Charges' page of your statement. PG&E continues to provide electric delivery and billing services. Gas services are not provided by MCE.

If you have any questions about MCE, please visit us online at [www.mceCleanEnergy.org](http://www.mceCleanEnergy.org), or visit our local offices at:

MCE  
1125 Tamalpais Avenue  
San Rafael, CA 94901  
or  
MCE  
2300 Clayton Road, Suite 1150  
Concord, CA 94520

We're happy to help!

MCE is committed to protecting our customer privacy. Learn more about our privacy policy at [mceCleanEnergy.org/privacy](http://mceCleanEnergy.org/privacy).



# ENERGY STATEMENT

[www.pge.com/MyEnergy](http://www.pge.com/MyEnergy)

Account No: 1966226048-8  
Statement Date: 06/08/2021  
Due Date: 06/25/2021

## Details of PG&E Electric Delivery Charges

05/03/2021 - 06/01/2021 (30 billing days)

Service For: NWILLOW RANCH  
Service Agreement ID: 1960301236  
Rate Schedule: AGB Ag35+ kW Med Use

### 05/03/2021 – 05/31/2021

Customer Charge	29 days @ \$0.91565	\$26.55
Demand Charge <sup>1</sup>		
Max Demand	16.292000 kW @ \$6.66000	104.89
Energy Charges		
Peak	127.509000 kWh @ \$0.22179	28.28
Off Peak	1,439.464000 kWh @ \$0.19253	277.14
Generation Credit		-136.14
Power Charge Indifference Adjustment		50.68
Franchise Fee Surcharge		0.80

### 06/01/2021

Customer Charge	1 days @ \$0.91565	\$0.92
Demand Charge <sup>1</sup>		
Max Demand	14.164000 kW @ \$6.66000	3.14
Energy Charges		
Off Peak	13.713000 kWh @ \$0.22586	3.10
Generation Credit		-1.60
Power Charge Indifference Adjustment		0.44
Franchise Fee Surcharge		0.01

**Total PG&E Electric Delivery Charges \$358.21**

<sup>1</sup> Demand charges are prorated for the number of days in each rate period

2019 Vintaged Power Charge Indifference Adjustment

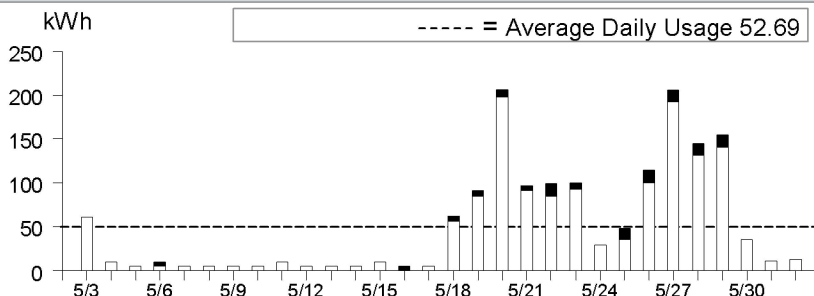
### Average Daily Usage (kWh / day)

Last Year	Last Period	Current Period
73.41	299.25	52.69

## Service Information

Meter #	1008837252
Total Usage	1,580.686000 kWh
Serial	R
Rotating Outage Block	50

## Electric Usage This Period: 1,580.686000 kWh, 30 billing days



■ Peak<sup>1</sup>  
□ Off Peak<sup>2</sup>

Usage	Energy Charges
8.06%	\$28.28
91.94%	\$280.24

<sup>1</sup>Peak: Year-round, Daily, 5:00pm-8:00pm;

<sup>2</sup>Off Peak: All Other Hours



# ENERGY STATEMENT

[www.pge.com/MyEnergy](http://www.pge.com/MyEnergy)

Account No: 1966226048-8  
Statement Date: 06/08/2021  
Due Date: 06/25/2021

## Details of MCE Electric Generation Charges

05/03/2021 - 06/01/2021 (30 billing days)

Service For: NWILLOW RANCH

Service Agreement ID: 1962038152 ESP Customer Number: 1960301236

05/03/2021 – 06/01/2021

### Rate Schedule: AG-B

Generation - Off Peak - Winter	1,439.464000	kWh	@ \$0.06900	\$99.32
Generation - On Peak - Winter	127.509000	kWh	@ \$0.09500	12.11
Generation - Off Peak - Summer	13.713000	kWh	@ \$0.10000	1.37
Generation - On Peak - Summer	0.000000	kWh	@ \$0.22300	0.00
Net Charges				112.80
Energy Surcharge				0.47

## Total MCE Electric Generation Charges

**\$113.27**

For questions regarding charges on this page, please contact:

MCE  
1-888-632-3674  
[info@mcecleanenergy.org](mailto:info@mcecleanenergy.org)

### Additional Messages

MCE is a not-for-profit, public agency that sources 60-100% renewable energy for your electricity supply.

MCE's generation charges replace what PG&E would otherwise charge you for electric generation. These charges are refunded to you in the 'Generation Credit' line on the 'Details of PG&E Electric Delivery Charges' page of your statement. PG&E continues to provide electric delivery and billing services. Gas services are not provided by MCE.

If you have any questions about MCE, please visit us online at [www.mceCleanEnergy.org](http://www.mceCleanEnergy.org), or visit our local offices at:

MCE  
1125 Tamalpais Avenue  
San Rafael, CA 94901  
or  
MCE  
2300 Clayton Road, Suite 1150  
Concord, CA 94520

We're happy to help!

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# **ENCLOSURE 6**

**AGENDA ITEM 8.b**

May 28, 2021

To the Board of Trustees of  
Reclamation District 2084  
c/o Mark Young, President  
Rio Vista, California 94571

We are pleased to confirm our understanding of the services we are to provide Reclamation District No. 2084 for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities (if applicable), each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Reclamation District No. 2084 as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany Reclamation District 2084's basic financial statements. As part of our engagement, we will apply certain limited procedures to Reclamation District 2084's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Analyses

#### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. Our audit will be conducted in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the State Controller's *Minimum Audit Requirements for California Special Districts*, and will include tests of the accounting records of Reclamation District No. 2084 and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants, noncompliance with which could have a material effect on the financial



statements as required by *Government Auditing Standards*. The report on internal control and compliance will include a statement that the report is intended solely for the information and use of the audit committee, management, and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that Reclamation District 2084 is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

### **Management Responsibilities**

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Reclamation District 2084 and the respective changes in financial position, where applicable, in conformity with U.S. generally accepted accounting principles. Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein.

You are responsible for management decisions and functions. As part of the audit, we will prepare a draft of your financial statements and related notes. In accordance with *Government Auditing Standards*, you will be required to review and approve those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements. Further, you are required to designate a qualified management-level individual to be responsible and accountable for overseeing our services.

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Management's responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for establishment and maintenance of a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous audits or other engagements or studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken



to address significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, and the timing and format related thereto.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

### **Audit Procedures—Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged



with governance internal control related matters that are required to be communicated under professional standards and *Government Auditing Standards*.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Reclamation District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Audit Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing. A copy of schedules and other information needed to perform the audit is included in Attachment I.

We will provide copies of our reports to Reclamation District 2084; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Cropper Accountancy Corporation and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to regulators (as applicable) or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Cropper Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the regulators, if applicable. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will be \$6,000, and our fee for preparation of the State Controller's Financial Transaction Report will not exceed \$900, *and assumes preparation of the report, report checklists, and schedules in Attachment I.* Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report has been previously provided to you but another copy is available upon request.

We appreciate the opportunity to be of service to Reclamation District 2084 and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know.

If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*Cropper Accountancy Corporation*

Cropper Accountancy Corporation

RESPONSE:

This letter correctly sets forth the understanding of Reclamation District 2084.

By: [   ]

Title: [   ]

Date: [   ]



**RECLAMATION DISTRICT 2084**  
**Audit Schedules Needed**  
**Year Ended June 30, 2021**

**GENERAL**

1. Trial balance as of June 30, 2021 in Excel
2. Draft financial statements, footnotes, and RSI, including:
  - a. Management's Discussion and Analysis
  - b. Copy of original and final budgets
  - c. Reconciliation of government-wide to fund financial statements (worksheet)
3. Copy of GL transaction register for fiscal 2021 and GL transaction register for July 2021 – audit fieldwork (for cutoff testing) – in Excel
4. Board (as well as Finance/Audit Committee) minutes for all meetings held during 2010/2021 AND through audit fieldwork
5. Listing of related parties and any transactions with parties
6. Copy of any NEW financial and governance policies and procedures, as applicable
7. Copy of any NEW significant contracts and agreements during the year, including any PPP/COVID funding
8. Contracts/agreements/memorandums of understanding or any other documentation of significant events **subsequent to June 30, 2021**, for disclosure in the financial statements

**ASSETS AND DEFERRED OUTFLOWS**

1. Copies of all bank, County Treasury, or other investment account statements and reconciliations, as of June 30, 2021, as well as July 2021, and access to all others (subsequent statements for cutoff analysis and analysis of receivables)
2. Accounts receivable sub-ledger as of 6/30/2021
3. Copy of 2020/2021 assessment roll, as applicable
4. Analysis of outstanding grants and/or reimbursements receivable including related correspondence from CalOES or FEMA, if applicable

5. Listing of all subsequent deposits and receipts from July 1, 2021 (check register) to fieldwork
6. Supporting documentation/correspondence related to all capital contributions during the year (or after year end), including any correspondence from JPA, as applicable
1. Detail schedule of prepaid expenses, including supporting documentation, such as the following:
  - a. Copy of insurance premium statement for the year
  - b. Retainers/Deposits paid
7. Update to Fixed asset subledger as of 6/30/21
8. Supporting invoices/documentation for all significant property additions with in-service dates, as well as retirements during the year ended June 30, 2021
9. Listing of all construction in progress at year end, with stage of completion analysis of each project, as applicable

#### **LIABILITIES AND DEFERRED INFLOWS**

10. Accounts payable aging/subsidiary ledger as of June 30, 2021
11. Detail schedule of vacation and sick pay, if applicable
12. Activity schedule for all debt issuances (beginning balance, principal added, less principal payments made and ending balance) with associated interest, as applicable

#### **NET ASSETS**

13. Reconciliation of beginning fund balance to prior year audited financial statements, if different
14. Analysis of fund balance allocations (restricted, committed, non-spendable, assigned and unassigned) as of June 30

#### **REVENUES AND EXPENSES**

15. Copy of all grant agreements, as applicable and grant billings made during the year, if applicable (as per the above)
16. Listing of any capital contributions received (or promised) during the year and related support (as per the above)
17. Copy of parcel/assessment study by third party engineer and analysis of direct bill billings and collections as of June 30, 2021 (as per the above)
18. Listing of any delinquent assessments not collected as of June 30, 2021 (as per the above)

19. Copy of original and final budget (as per the above)
20. Analysis of any related party transactions (as per the above)
21. Copy of payroll register in June 2021 and July 2021 (for cutoff), as applicable